

Unitarian Universalist Church of Jackson

Board of Trustees Meeting Tues. Nov 25, 2022

Attendance:

President: Katie Coates
Secretary: Dianna Albertson
Treasurer: Lisa Dunn
Trustee 1: Bob Keller
Quorum Reached

Other attendees: Snowdancer

Lighting of Chalice 6:50

Personal Check-in

Agenda:

- 1.Stack and Fist of Five
- 2.Credit Cards
- 3.Approve Reports
- 4.GSGND
- 5.Architectal update
- 6.Phone Banking
- 7.Rummage Sale
- 8.Ministerial Update

Stack:

Katie explained the use of "Stack" in the Zoom chat section during the board meetings as a more orderly method in having an opportunity to speak while being respectful of time. She also introduced the "Fist of Five" concept. Numbers range from 1 to 5 and are to be typed in the chat, with the number 1 signaling disagree up to the number 5 totally agree.

Credit Cards:

Credit card expenses need to be reined in due to cash running low. In order to keep track of which credit card is being used and what is being bought, one must consult with Lisa and seek approval. All receipts need to be given to Lisa in a timely manner.
Katie needs a new login for Schwab and will meet with Maureen to get that done.

Reports:

Reports were approved.

GSGND:

The congregation will be notified about voting to approve the GSGND during the Dec. 11th congregation meeting. Katie had sent the policy out and reminded the board that they have given us \$9700. GSGND has offered money for clean well water, as well.

Pledge Brochures Mailers:

David mentioned he shared the pledge brochures Time, Treasure and Talent. Need to mail them. Of the ones sent, very few came back so another batch needs to be mailed quickly because Lisa needs to get the budget done.

Architectural update:

The update will be addressed during the next meeting by Stacy.

The garden meeting on Mon., Nov 21 will be a visit to a farm in northern MS for food sovereignty. People can bring their food for composting.

A proposal for a grant of \$10,000 to be applied for access to clean well water, \$5,000 will be needed for processing the water. Katie will present the proposal Wed., Nov 16. Volunteers will be needed for bottling the water.

Snowdancer asked if the water will be clean enough to drink and Katie said that we'll know after the results of water test.

Phone Banking:

During the congregational meeting, people can fill out their pledges. Attendance needs to be taken so phone calls can be made afterwards to members not present. Bob offered to make calls.

Rummage Sale:

The rummage sale has not scheduled but the target date is either Dec. 17th or the 18th. The board discussed having a meeting during Stone Soup with the congregation to secure the date.

Ministerial update:

Bob complimented Snowdancer for the great job he is doing. The board discussed the need for more financial support for a part-time minister, a full-time minister is too expensive to consider at this time. Another option is to hire a service minister to lower costs. Lisa reported on the budget constraints, we are down \$15,000 and in the hole for \$3,400.

Snowdancer suggested using Zoom if attendance is low. To bring the congregation together, having a potluck dinner for Eddie Love would be a good way to encourage attendance.

Chalice Extinguished at 7:50

Personal Checkout

Unitarian Universalist Church of Jackson
Balance Sheet
August 2022

Assets

Current Assets

Bank Accounts

Charles Schwab Account	173,639.15
BankcorpSouth Checking	24,507.91
BankcorpSouth Money Market	0.00

Total Bank Accounts 198,147.06

Other Current Assets

Deposits Income	2,256.00
Funds Awaiting Deposit	1,525.00

Total Other Current Assets 3,781.00

Total Current Assets

Other Assets

Change in Value of Investments	39,583.78
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Total Other Assets 39,583.78

Total Assets 241,511.84

Liabilities

Current Liabilities

Payroll Liability	91.60
Deposits Expenses	793.50

Total Current Liabilities 885.10

Total Liabilities 885.10

Funds

General Fund	111,357.12
Building Fund	29,766.26
Memorial Fund	1,445.56
Special Fundraising	98,057.80

Total Funds 240,626.74

Total Liabilities and Funds 241,511.84

	Prior Quarter Ending 3/31/22	Current Quarter Ending 6/30/22	Change Gain (Loss)
Charles Scwab Account Asset Composition			
Bank Sweep/Cash	39,991.08	9,991.61	(29,999.47)
Equities	138,485.37	124,128.34	(14,357.03)
Equity Funds	47,745.48	39,519.20	(8,226.28)
Total Account Value	<u>226,221.93</u>	<u>173,639.15</u>	<u>(52,582.78)</u>

**Unitarian Universalist Church of Jackson
Income & Expense Statement by Fund
August 2022**

General Fund

Income

Operating Income	
1-01 Pledges	2,110.00
1-02 General Donations	91.00
1-04 General Fundraising Income	0.00
1-05 West St Rentals	0.00
Total Operating Income	<u>2,201.00</u>
Building and Grounds: Maintenance & Operations	
1-06 Credits from Overpayments	0.00
Total Building and Grounds: Maintenance & Operations	<u>0.00</u>
Administration	
1-07 Interest & Investment Income	0.00
Total Administration	<u>0.00</u>
Total Income	<u><u>2,201.00</u></u>

Expense

Administration	
1-11 Board Expenses	59.00
1-12 Office Supplies	24.00
1-13 Storage Expenses	81.00
1-14 General Fundraising Expenses	0.00
1-15 Service Charges	62.88
Total Administration	<u>226.88</u>
Affiliation	
1-21 UUA Fair Share Expenses	0.00
Total Affiliation	<u>0.00</u>
Building and Grounds: Maintenance & Operations	
1-31 West St Utilities & Communications Expense	1,130.45
1-32 West St Repairs and Maintenance	479.26
1-33 West St Janitorial Services	331.00
1-33 West St Landscaping Services	0.00
1-35 West St Insurance	0.00
Total Building and Grounds: Maintenance & Operations	<u>1,940.71</u>
Minister	
1-41 Minister's Salary	0.00
1-42 Minister's Housing	0.00
1-43 Minister's Benefits	0.00
1-44 Minister's Expenses	0.00
Total Minister	<u>0.00</u>

Support Staff		
1-51 Support Staff Salaries		0.00
1-52 Payroll Tax Expense		0.00
Total Support Staff		<u>0.00</u>
Welcoming Community		
1-61 Welcoming Community Expenses		0.00
Total Welcoming Community		<u>0.00</u>
Exploring Our Beliefs		
1-71 Exploring Our Beliefs Expenses		1,588.46
Total Exploring Our Beliefs		<u>1,588.46</u>
Changing Our World		
1-91 Changing Our World Expenses		0.00
Total Changing Our World		<u>0.00</u>
Total Expenses		<u><u>3,756.05</u></u>

General Fund Net Income (Loss) (1,555.05)

Building Fund

Income		
2-01 Building the Future Income		200.00
2-02 State St Lease Purchase		3,000.00
Total Income		<u>3,200.00</u>
Expense		
2-11 Building the Future Expenses		0.00

Building Fund Net Income (Loss) 3,200.00

Memorial Fund

Income		
3-01 Memorial Fund Income		0.00
Expense		
3-11 Memorial Fund Expenses		596.70

Memorial Fund Net Income (Loss) (596.70)

Special Fundraising Fund

Income		
4-01 Special Fundraising Income		0.00
Expense		
4-11 Special Fundraising Expenses		0.00

Special Fundraising Fund Net Income: 0.00

Unitarian Universalist Church of Jackson
Budget versus Actual Income and Expenses
October 2022

General Fund

Income	Total Actual	Budget	Over (Under) Budget
1-01 Pledges	23,111.77	26,050.00	(2,938.23)
1-02 General Donations	1,589.26	8,500.00	(6,910.74)
1-04 General Fundraising Income	34.23	5,000.00	(4,965.77)
1-05 West St Rentals	0.00	1,000.00	(1,000.00)
	24,735.26	40,550.00	(15,814.74)
Administration			
1-07 Interest & Investment Income	1.18	0.00	1.18
Administration Total:	1.18	0.00	1.18
Total Income	24,736.44	40,550.00	(15,813.56)

Expense	Actual	Budget	Under (Over) Budget
Administration			
1-11 Board Expenses	736.04	400.00	(336.04)
1-12 Office Supplies	269.20	100.00	(169.20)
1-13 Storage Expenses	730.00	0.00	(730.00)
1-14 General Fundraising Expenses	0.00	100.00	100.00
1-15 Service Charges	629.39	1,000.00	370.61
Administration Total:	2,364.63	1,600.00	(764.63)
Affiliation			
1-21 UUA Fair Share Expenses	3,765.00	3,800.00	35.00
Affiliation Total:	3,765.00	3,800.00	35.00
Building and Grounds: Maintenance & Operations			
1-31 West St Utilities & Communications Expense	14,299.28	15,000.00	700.72
1-32 West St Repairs and Maintenance	4,561.80	5,000.00	438.20
1-33 West St Janitorial Services	3,310.00	0.00	(3,310.00)
1-33 West St Landscaping Service Expense	750.00	0.00	(750.00)
1-34 West St Insurance	4,939.00	4,000.00	(939.00)
Building and Grounds: Maintenance & Operations Total:	27,860.08	24,000.00	(3,860.08)
Minister			
1-41 Minister's Salary	9,326.94	15,989.00	6,662.06
1-42 Minister's Housing	7,000.00	12,000.00	5,000.00
1-43 Minister's Benefits	1,844.75	3,173.00	1,328.25
1-44 Minister's Expenses	0.00	4,000.00	4,000.00
Minister Total:	18,171.69	35,162.00	16,990.31
Support Staff			
1-51 Support Staff Salaries	123.50	1,000.00	876.50
1-52 Payroll Tax Expense	63.97	0.00	(63.97)
Support Staff Total:	187.47	1,000.00	812.53
Welcoming Community			
1-61 Welcoming Community Expenses	317.64	1,000.00	682.36
Welcoming Community Total:	317.64	1,000.00	682.36

Exploring Our Beliefs			
1-71 Exploring Our Beliefs Expenses	6,685.52	6,250.00	(435.52)
Exploring Our Beliefs Total:	6,685.52	6,250.00	(435.52)
	Actual	Budget	Under (Over) Budget
Living Our Values			
1-81 Living Our Values Expenses	0.00	650.00	650.00
Living Our Values Total:	0.00	650.00	650.00
Changing Our World			
1-91 Changing Our World Expenses	0.00	650.00	650.00
Changing Our World Total:	0.00	650.00	650.00
Total Expenses	59,352.03	74,112.00	14,759.97
Total General Fund Net Income (Loss)	(34,615.59)	(33,562.00)	(1,053.59)

Building Fund

Income	Actual	Budget	Over (Under) Budget
Buildings and Grounds: Renovations			
2-01 Building the Future Income	1,762.48	19,450.00	(17,687.52)
2-02 State St Lease Purchase	18,000.00	0.00	18,000.00
Total Income:	19,762.48	19,450.00	312.48
Expense	Actual	Budget	Under (Over) Budget
Buildings and Grounds: Renovations			
2-11 Building the Future Expenses	11,578.50	34,000.00	22,421.50
2-12 State Street Expenses	2,400.00	0.00	(2,400.00)
Total Expenses:	13,978.50	34,000.00	20,021.50
Total Building Fund Net Income (Loss)	5,783.98	(14,550.00)	20,333.98

Memorial Fund

Income	Actual	Budget	Over (Under) Budget
3-01 Memorial Fund Income	200.00	100.00	100.00
Total Income:	200.00	100.00	100.00
Expense	Actual	Budget	Under (Over) Budget
3-11 Memorial Fund Expenses	1,045.44	500.00	(545.44)
Total Expenses:	1,045.44	500.00	(545.44)
Total Memorial Fund Net Income (Loss)	(845.44)	(400.00)	(445.44)

Special Fundraising Fund

Income	Actual	Budget	Over (Under) Budget
4-01 Special Fundraising Income	5,850.00	0.00	5,850.00
Total Income:	5,850.00	0.00	5,850.00
Expense	Actual	Budget	Under (Over) Budget
4-11 Special Fundraising Expenses	0.00	0.00	0.00
Total Expenses:	0.00	0.00	0.00
Total Special Fundraising Fund Net Income (Loss)	5,850.00	0.00	5,850.00