

**Unitarian Universalist Church of Jackson
Board of Trustees Meeting
Tuesday, February 15, 2022**

Attendance

Past President: Eric Wood
President: Stacy Callender
President Elect: Katie Coates
Secretary: David Morgan
Trustee: Bob Keller
Trustee: Patricia Ice
Quorum Reached

Rev. Justin McCreary

Agenda

1. Opening Reading and Chalice Lighting
2. Covenant
3. Check-In
4. Approval of Reports
5. Reflection
6. Business
7. New Business
8. Extinguish the Chalice
9. Set Next Meeting

Opening Reading and Chalice Lighting

The chalice was lit at 6:45 PM beginning the meeting. Due to the current COVID-19 pandemic, members met using the Zoom video conferencing app.

Approval of Reports

Eric Wood motioned to approve the minutes of Jan. 18, 2022 board meeting and the Feb. 08, 2022 board work meeting along with other submitted reports as presented. Katie Coates seconded. All members approved. Justin asked about his W-2. Stacy Callender said she was working on it, but ran into some snags and would be getting it soon. She also had problems getting donation info to some folks, and is trying to work that out.

Business

Policies Eric was have trouble finding equivalent policies for reference in other UU church handbooks. Stacy said she had some examples she could send him. Stacy brought a treasurer policy for discussion. The board discussed ways to limit the responsibilities of the treasurer in order to make it less labor intensive. Hiring a bookkeeper is suggested. Justin McCreary suggested handing that issue over to the personnel committee. Dave Morgan motioned to accept the treasurer policy as submitted by Stacy. Bob Keller seconded. All members approve.

501(c)3 Eric received information from Lisa Dunn regarding the non-profit application. He has to enter it into the form.

Schwab Everything is signed but Maureen's portion of the form. Eric will try to get it to her this week.

New Business

Board insurance Getting D&O insurance for the board is suggested. Patricia suggests asking our current insurer to see if they offer D&O insurance. If not, she gave the contact information for a possible insurer: PERRETT INSURANCE AGENCY LLC, 114 ROWAN OAK PL, TERRY, MS 39170-7808.

Minister transition Justin asked whether or not the statement about his contract not being renewed should be posted in order to reach more congregation members and friends. He was concerned that not everyone realized he was leaving yet. Stacy offered to post something on Facebook. Bob suggested sending the statement from Justin and Stacy directly to the congregation through email.

Executive Session The board entered executive session at 8:23 PM. Executive session was closed at 8:45 PM.

Extinguish the Chalice

The chalice was extinguished at 9:00 PM. The next regular board meeting is scheduled for Tuesday, March 15, 2022.

Ministers Report

Rev. Justin M McCreary
January 2022

February 15, 2021

In January I lead two services, the first service was a burning bowl service, it was a hybrid service, it would be the only hybrid service for the month due to increase in Covid numbers related to the Omicron variant. Like all hybrid services before it, everyone socially distanced, vaccinated, and wearing masks. One member reported that she was infected a few days later, everyone was contacted and no other Covid infections were reported by those present.

The second service was a joint service with Safe Harbor Family Church UCC, Rev. Shellie Poe preached that morning at UUCJ and I preached for the Martin Luther King Jr. Service at Safe Harbor that evening. Our service was streamed with no audience, the only people present were helping with the service, which included readers and Street to Rhythm (Aoloni, Ajani, and Jordan), the dance group that formed within our congregation.

The evening service, with Safe Harbor had many pastors from different denominations helping with the service and Street to Rhythm also danced for the service. I was happy to see some UUCJ members visiting with Safe Harbor that night.

During the month I also met with multiple members regarding pastoral care, and checked in with others via phone or text.

Administratively I attended a board meeting, and a Board Development Workshop, I also lead a Ministry Council Planning Meeting and a Worship team meeting. During the month I also prepared a class I would teach in February on how to lead worship.

During the month of January, I also attended UUMA workshops, and had all my normal mentoring sessions. I was also present on the UU Mississippi Minister's Cluster Call.

Name Rev. Justin McCreary
 Month January 2022
 Date Submitted _____



Day	Hours	Code	Description
1	5	W	Prepared Worship, Burning Bowl
2	5	W, PC	Lead Service Burning Bowl, live
4	2	SD	Spiritual Practice, Emails, Texts
5	4	PC, A	Calls, texts, emails, PC, Ministry Council Prep,
6	2.5	A, PC	Calls, Worked on Wrap
7	4	A	Prep Ministry Council
8	4	A	Ministry Council
11	5	UU, W, A,	Service work, Spiritual Practice, Emails, Peer Mentoring (Service with Rev. Poe) UCC
12	5	A, S	Service, Calls, Board Learning Study
14	4.5	PC	Pastoral Care
15	8	A, SD, W, PC	Board Learning, Worship Work
16	9	W, PC	Morning Service – UUCJ with Rev. Shellie Poe Evening Service – Safe Harbor UCC MLK Service
18	9	A, SD	Board Reports, Emails, Texts, preparing worship associate class, board meeting
22	4	A	Worship Meeting
25	4	A, PC, SD	Calls, hours, emails, texts, preparing Wrap Class
26	4	SD, PC, A	Hours, Wrap Class, texts and contacts.

Code	Duty	Code	Duty
W	Worship	SD	Spiritual Development
RP	Rites of Passage	SJ	Social Justice
PC	Pastoral Care	UU	Larger UU Faith
A	Administration	FF	Faith into the Future

Code	Leave
L-S	Study
L-P	Personal
L-F	Family
L-B	Bereavement