

**Unitarian Universalist Church of Jackson
Board of Trustees Meeting
Tuesday, July 20, 2021**

Attendance

Past President: Eric Saulters-Wood
President: Stacy Callender
President Elect: Katie Coates
Secretary: David Morgan
Treasurer: vacant
Trustee: Bob Keller
Trustee: Patricia Ice
Quorum Reached

Others present: Ranjan Batra

Agenda

1. Opening Reading and Chalice Lighting
2. Covenant
3. Check-In
4. Approval of Reports
5. Annual Priorities Update
 - A. Internal & External Communication
 - B. Engage Members & Develop Leaders
 - C. Establish Infrastructure & Process
6. Process Observer Report Out
7. Extinguish the Chalice
8. Set Next Meeting

Opening Reading and Chalice Lighting

The chalice was lit at 7:07 p.m., beginning the meeting. Due to the current COVID-19 pandemic, members met using the Zoom video conferencing app.

Minutes, Treasurer Report; Minister's Report; Ministry Teams, Advisory Councils, and Task Forces Reports

There was no board meeting during the month of June 2021. Bob Keller motioned to approve the May 18, 2021 board meeting minutes as presented. Eric Wood seconded. All members approved.

New Business

The question of honorarium checks presented to the minister for services covered in the contract was brought up. Discussion was deferred until Rev. Justin McCreary could be contacted.

Annual Priorities Update.

A. Internal & External Communication: Board president Stacy Callender thanked the board for the progress made over the past year despite the many challenges. David Morgan, as secretary, will compile the policy and procedure handbook from the various committees, task forces, etc.

Patricia Ice said realtor Mike Flannes had received compensation after a few months of the bill being sent to the wrong address.

A marketing workshop to help UU churches achieve broader outreach in their communities is being offered as part of the Widening the Circle group.

Stacy gave a brief tour of the Flockbase site focusing on its bookkeeping abilities.

B. Engage Members & Develop Leaders: A major focus for the coming year.
C. Establish Infrastructure & Process: Discussion tabled.

New Business

The annual board retreat date is set for Aug. 21. Meeting times and length will be settled later.

Katie Coates asked the board to sign a letter supporting a group in favor of the abolition of corporal punishment. It was decided to call a congregational meeting so the church could approve signing the letter. Eric motioned. Patricia seconded. All members present approved. The congregational meeting was scheduled for August 15. The secretary will send out announcements two weeks ahead of time.

The gas and electricity bills have been set up on autopay. The City of Jackson has not yet listed the warehouse building as being owned by church. Until this is done, they will not set up autodraft.

An executive session is set for July 29 at 6:30 PM.

Extinguish the Chalice

The chalice was extinguished at 8:52 pm. The next board meeting is scheduled for Saturday, Aug. 21, 2021.