

Unitarian Universalist Church of Jackson
Board Meeting
Tuesday, December 22, 2020

Attendance

Past President: Eric Saulters-Wood
President: Stacy Callender
Treasurer: David Voisin
Secretary: David Morgan
Trustee: Patricia Ice
Trustee: Bob Keller
Quorum Reached

Justin McCreary, Minister

Agenda

1. Opening Reading and Chalice Lighting
2. Covenant
3. Check-In
4. Minutes
5. Treasurer Report
6. Minister Report
7. Ministry Teams, Advisory Councils, and Taskforces Reports
8. Minister's Contract
9. Annual Pledge Drive
10. Annual Priorities
 - A. Internal & External Communications
 - B. Leadership Development: Appointments & Vacancies
 - C. Establish Process & Infrastructure: Revise Policies & Procedures
11. Process Observer Report Out
12. Check Out
13. Extinguish the Chalice
14. Set Next Meeting

Opening Reading and Chalice Lighting

The chalice was lit at 7:35 p.m., beginning the meeting. Due to the current COVID-19 pandemic, members met using the Zoom video conferencing app.

Minutes

Bob Keller motioned to approve the November 17, 2020 board meeting minutes as presented. Eric Wood seconded. All members approved.

Treasurer Report, Minister's Report, Ministry Teams, Advisory Councils, and Task Forces Reports

David Voisin reported the current bank account balance was between \$10 - \$14K Stacy Callender provided a brief update on what she has done during the past month. Rev. Justin McCreary reviewed his minister's report. Dave Morgan motioned to accept all reports as presented. David V. seconded. All members approved.

Minister's Contract

Justin has agreed to the minister's contract as written. The language can be revisited later in the year for possible revisions. The contract officially takes effect on Jan 1, 2021. Of the total salary of \$26,000, the housing allowance will be up to \$12,000/year or \$1000 per month.

Annual Pledge Drive

As of this meeting, about \$44,000 in annual pledges have been made by members and friends. For tax reporting purposes, after the first of the 2021, the board must inform congregants of the total amount they pledged in 2020.

Budget Proposal

The 2021 budget has been updated to reflect the decisions made at the congregational meeting. Now that a building fund has been established, members will be given the option to donate to the building fund as well as pledging to the church. The North campus renter has paid December rent.

Annual Priorities

Internal & External Communications

Stacy presented a communication plan for the Welcoming Community group as an example of how to set one up for other ministry teams, advisory councils, and task forces. Implementing a plan for all groups out will improve the church's internal communication.

External communication also needs a plan of action. One question: How to capitalize on the church's social media contacts along with mailing lists of former friends and members.

Leadership Development: Appointments & Vacancies

Discussion on this subject was tabled until the next board meeting. Eric submitted he should be a part of this as chair of the Leadership Development Council. Stacy mentioned there are resources through the UUA on leadership development and how to move members into leadership positions. Vacancies in key chair positions and committees still remain to be filled.

Breaking into ministry teams at the congregation meeting had a value, Stacy felt. The board will need to gather information on how groups will meet and when.

Meanwhile, the church needs a Stepping Stones class to bring new members into the congregation. The UUA offers a curriculum that could be co-taught with a different facilitator for each section. These classes might also draw current members interested in a UU refresher.

Small groups are another way to bring members into a more active relationship with the church and each other, particularly in larger congregations. Groups meet for short terms or longer for study and discussions.

At the January meeting, the board will review the TTT campaign to explore what worked and what didn't.

Establish Process & Infrastructure: Revise Policies & Procedures

Policies and procedures are still being gathered from various committees. Once policies are submitted, they must be reviewed against the bylaws before approval.

New Business

Justin mentioned he and David V. had discussed setting up his IRA contribution. He asked the church to pay 2020 and 2021 amount after the first of the year. The money is already budgeted for 2020 and 2021, and is allocated as such in the contracts for both years. The board delegated responsibility to the Treasurer to set up this contribution.

Extinguish the Chalice

The chalice is extinguished at 9:11 pm. The next board meeting is scheduled for Tuesday, January 19, 2021.