

**Unitarian Universalist Church of Jackson
Board Meeting
Tuesday, October 20, 2020**

Attendance

Past President: Eric Saulters-Wood
President: Stacy Callender
Treasurer: David Voisin
Secretary: David Morgan
Trustee: Patricia Ice
Trustee: Bob Keller
Quorum reached

Justin McCreary, Minister

Agenda

1. Opening Reading and Chalice Lighting
2. Covenant
3. Check-In
4. Minutes
5. Treasurer Report
6. Minister Report
7. Ministry Teams, Advisory Councils, and Taskforces Reports
8. Annual Pledge Drive
9. Special Building Fund
10. Annual Priorities
 - A. Internal & External Communications
 - B. Leadership Development: Appointments & Vacancies
 - C. Establish Process & Infrastructure: Revise Policies & Procedures
11. Process Observer Report Out
12. Check Out
13. Extinguish the Chalice
14. Set Next Meeting

Opening Reading and Chalice Lighting

The chalice was lit at 6:40 p.m., beginning the meeting. Due to the current COVID-19 pandemic, members met using the Zoom video conferencing app.

Minutes

Eric Wood motioned to approved the minutes of the Sept. 15, 2020 board meeting as presented. David Voisin seconded. All members approved.

Minister, Ministry Teams, Advisory Councils, and Taskforces Reports

Eric Wood motioned and David Morgan seconded the approval of all reports. Four members approved. One member abstained.

Exploring Our Beliefs Committee Report

Eric Wood motioned and David Morgan seconded the approval of report. All approved.

Treasurer Report

David Voisin presented the third quarter treasurer report. Church expenses are lower than expected by around \$9000. The budget deficit is at \$11,000. \$10,000 was withdrawn from the Schwab stock

account to cover insurance payments, UUA dues, etc. David V. needed the Certificate of Liability for the insurance policy. Stacy forwarded the PDF to him. The Entergy and Atmos accounts have been cancelled at the State St. property. David V. asked that any debit card purchases be reported to him as soon as they are made. Eric asked whether the Bancorp account has been updated to a new address. David V. said he would check.

Stacy suggested there should be a budget line item listing the restricted fund for the West Street building renovations. The fund would contain State St. property rent, minus the cost of insurance for the State St. property, and the remainder of Justin's ordination fund. The Rene Rosenfeld account at Regions Bank will be closed and the money transferred to the main church account as a separate restricted fund for the time being. The board had previously considered transferring the Rosenfeld money to the building fund. David V. pointed out that the question of what to do with the rental money and the Rosenfeld fund should properly be put to a vote by the congregation. The board decided to add that vote to the agenda of the winter Congregational Meeting on December 6, 2020.

After a brief discussion concerning the Schwab account, Stacy suggested amending the Treasurer report, changing the value of the State St. property in the Assets columns from \$135,000 to \$150,000. Bob Keller motioned to approve the report as amended. David Morgan seconded.

Annual Pledge Drive

David M. is going to update pledge campaign brochure and the Google TTT form. Justin will prepare a Minister's letter for the pledge drive.

Special Building Fund

See the Treasurer Report section above.

Annual Priorities

Internal & External Communications

A meeting to vet the official UUCJ membership list was called for Saturday, Oct. 24 at 10am.

Leadership Development: Appointments & Vacancies

Stacy recruited Kat Kalika to COW committee. The Rosenblatts are named as possible volunteers.

Establish Process & Infrastructure: Revise Policies & Procedures

Stacy presented the program for Retooling for New Realities for congregational leaders. The program will cost the church about \$70 and would need at least four volunteers willing to take part in the program. Eric volunteers. It was suggested to approach some lay-members – Katie Coates and Evelyn Moore are named.

David M. suggested forming a policy committee for vetting policies before the presentation to the board. The board reviewed the policies submitted to date.

The Ministerial Relations Council policies and procedures were approved with the understanding that the MRC members selected by the board president would be on rotating basis — one member selected or renewing each year.

Justin asked about order of meetings for Minister's contract review. He was apprehensive about the addition of an additional meeting (i.e., the Personnel Committee meeting) in to the process at such a late date. Previously, the contract was made available to board a week in advance and negotiated at a board meeting with the MRC and the minister, then voted on by the board. The proposed process change would have the MRC presents to the personnel

committee for finalization, then the contract would be presented to the board for a final vote. Justin requested that he be listed on record as opposing the process change.

In a discussion about the Board policies and procedures, there was discussion of whether to include the "present" phrase in reference to board of trustee. The question was whether a vote held with a minimum quorum of members (4) that doesn't carry a majority of actual members (7) should count. The board decided that it should and to amend the Board policies to define only board members in attendance and in quorum can be counted as voting.

David V. questioned whether the duties listed in the Treasurer policies and procedures as weekly couldn't be changed to biweekly particularly during the present COVID conditions. The Treasurers policies were held for revision.

Eric motioned for the board to vote to approve the remaining policies. David V. seconded the motion. All approve. Rev. McCreary highly approved the vote.

Extinguish the Chalice

The chalice was extinguished at 8:21pm. The next board meeting is scheduled for Tuesday, November 17, 2020.

Addendum: The board met in executive session on Thursday, October 29, 2020 at 6:30 p.m. to complete the MFC minister's evaluation form for Rev. Justin McCreary.