

**Unitarian Universalist Church of Jackson  
Board Meeting  
August 30, 2019**

**In Attendance:**

Eric Saulters-Wood, President  
David Morgan, Treasurer  
Lisa Dunn, Secretary  
Brian Heffner, Trustee  
David Voisin, Trustee  
Quorum of board members established

Justin McCreary, Minister  
Jim Becker, CALM Committee and Worship Team  
Stacy Callender, Transition Task Force

Congregation Members:  
Lisa Kersen

Eric Saulters-Wood opened the meeting at 6:00 pm.

**Agenda**

1. Check-in
2. Treasurer's Report
3. Access to the North West Street Campus
4. Transition Task Force Report
5. Congregation Questions

**Check in**

All participants checked in.

**Treasurer's Report**

David Voisin brought two items to the board's attention. The property Insurance for the North State Street campus is due October 1, 2019, but it won't have to be paid if sale goes through.

The UUA dues are from \$3400 to \$3500 and are due in October.

The checking account balance is about \$8,000, the money market account balance is about \$35,000. Money may need to be transferred from the money market to the checking account to cover regular expenses and renovation costs soon. There have been transfers of about \$8,000 over in the past couple of months to cover expenditures.

### **Access to the West Street Campus**

Amanda Dear with Hecate's Cauldron and Lisa Dunn need access for regular monthly activities.

Eric Saulters-Wood made the motion that Lisa Dunn, Amanda Dear, and Lisa Kerson have their own set of keys and be given the policies governing access to the property to be drafted. Brian Heffner seconded the motion.

Brian Heffner made the friendly amendment that the keys are not transferable, and no copies are to be made. Eric Saulters-Wood made the friendly amendment to add Esther Smith Newell as RE Coordinator. Eric accepted the two friendly amendments.

There being no further discussion, a vote was called, and the results are: 3 votes in the affirmative, 1 abstention; the motion passes.

For the record, the following people are approved to have keys:

Justin McCreary, Minister

Lisa Kerson, cleaning

Lisa Dunn, Wheel of the Year Drum Circle

Amanda Dear, Hecate's Cauldron

Brian Heffner

Past President, currently Maureen McGuire

President, currently Eric Saulters-Wood

President-Elect, vacant

Transition Task Force representative, currently Stacy Callender

### **Transition Task Force Report**

We transmitted all necessary information to buyer for the North State Street campus. We are waiting on an update from real estate agent. The closing is still set for September 4, and we have requested permission to occupy the property through September 9.

A report was given on the progress with the remodeling. The board needs to decide who will be retained as the general contractor.

The playground equipment is an issue as the sales agreement states the equipment goes with the buildings. However, they have been removed from the property. Lisa Dunn moved that the buyer be told there was a misunderstanding between the church and the donor of the equipment; the

donor chooses to retain the equipment. Therefore, UUCJ will offer a compensatory amount be deducted from the sales price. Eric Saulters-Wood seconded the motion. There being no discussion, a vote was called. All were in favor, the motion passed.

Brian Heffner made the motion to accept Seabold as the general contractor, and Lisa Dunn seconded the motion. There being no discussion, a vote was called. All voted in favor, the motion passed.

There is a structure that has been built without a permit on the West Street Campus that may cause a problem when we need the certificate of occupancy. The transition task force recommends the structure be removed.

Eric Saulters-Wood made the motion that Paul Gore be thanked for his hard work and material contributions to the improvement of our West St property via letter, and requested to take it down due to permitting and insurance issues for the structure. Brian seconded the motion. There being no further discussion, a vote was called for. All voted in favor, the motion passed. Lisa Dunn volunteered to craft a letter and send it to the board list for approval.

### **Congregation Questions**

None.

The meeting was adjourned at 8:45 pm.